



Largest Graphite EDM Electrode Manufacturer
EDM Electrodes and Supplies
Poco Graphite Distributor
Graphite Furnace Fixtures and Materials
ISO 9000/AS9100 Certified

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This e-mail is to provide you with a covid-19 update from Graphel Corporation. This information is current as of the date of this e-mail.

Graphel Corporation works with companies who manufacture critical and essential components which are vital to supporting the country's increasingly stressed supply chain. We currently plan to continue to run our operations.

In addition to the work from home policy enforced for all personnel who are not needed at the plants, we have daily communication with our employees and are reinforcing best practices for the health and safety of everyone.

These practices include:

- Daily Temperature checks
- Routine cleaning of workstations 3 times per shift
- Educational flyers posted on our monitors throughout the plants
- Social distancing (6ft apart)
- Professional janitorial service doing 360 Clorox electrostatic cleaning
- Weekend plant-wide disinfectant
- Utilizing rubber gloves by our manufacturing team
- Lunches are separated to accommodate social distancing

We share concern for our valued customers. If we can help you to defeat this virus and make our workplaces safer, please do not hesitate to contact us.

We thank you for your continued support during these difficult times.

We wish you all good health and safety.

Sincerely,

Dave Trinkley
President
Graphel Corporation